#### **Maple Grove City Council Meeting**

#### **Meeting Minutes**

May 3, 2021

#### Call to Order

Pursuant to call and notice thereof, a Regular Meeting of the Maple Grove City Council was held at 7:30 p.m. on May 3, 2021 at the Maple Grove Government Center/Public Safety Facility, Hennepin County, Minnesota and online via WebEx. Members present were Mayor Mark Steffenson Councilmembers Judy Hanson, Karen Jaeger, Phil Leith, and Kristy Barnett. Absent was none. Present also were Heidi Nelson, City Administrator; Joe Hogeboom, Community and Economic Development Director; Peter Vickerman, Planning Manager; Jesse Corrow, Associate Planner, Ken Ashfeld, Public Works Director/City Engineer; Tim Bush, Chief/Emergency Management Director; and Justin Templin, City Attorney.

Mayor Steffenson called the meeting to order at 7:36 p.m. and led the city in the Pledge of Allegiance.

# Additions or Deletions to the Agenda

Mayor Steffenson asked if there were any additions and/or deletions to the Consent Agenda to which Heidi Nelson stated the following:

Item Amended to the Agenda

None

Item Amended to the Consent Agenda

None

Item Added to the Agenda

None

Item Removed from the Consent Agenda for Discussion

3I. Cedar Island & Fish Lakes Ski Slalom Course

#### **Consent Items**

The following Consent Items were presented for Council's

approval:

#### MINUTES

- A. Board of Appeal and Equalization April 8, 2021
- B. Council Work Session April 19, 2021
- C. Regular Meeting August 19, 2021

#### PERSONNEL ITEMS

D. Recruitment Approval for Assessing Technician Position

Motion to authorize the recruitment for an Assessing Technician position in the Assessing Department due to the resignation of Jodi Kohn effective April 30, 2021.

E. Appointment of Acting Building Official

Motion to approve the appointment of Colby Cartney as acting building official, effective on May 7, 2021 through June 7, 2021. Colby's rate of pay will be adjusted from \$45.820 to \$51.810 per hour for the period of time that he serves as acting building official, per city personnel policy. This acting assignment shall allow the city to continue issuing building permits and provide oversight of the building department during a temporary leave of absence of the building department director.

#### **COMMUNITY & ECONOMIC DEVELOPMENT ITEMS**

F. Shake Shack Planned Unit Development Non-Residential Development Stage Plan Amendment- Resolution No. 21-050

Motion to adopt Resolution No. 21-050 approving the Shake Shack PUD development stage plan amendment, subject to:

- 1. Planned Unit Development agreement final review and approval of the City Attorney and the Director of Community & Economic Development.
- G. The Village at Arbor Lake 12th Addition Final Plat Release Agreements

Motion to waive the specific plat release items in the approving resolution.

#### **ENGINEERING ITEMS**

### H. <u>Tricare 4th Addition Project Establishment - Resolution No.</u> 21-051

Motion to adopt Resolution No. 21-051 establishing Tricare 4th Addition, Project No. 21-11 and ordering feasibility report.

#### I. Cedar Island & Fish Lakes Ski Slalom Course

This item was removed by Councilmember Jaeger for discussion.

## J. <u>Kavanagh Glenn Amendment and Termination of Declaration of Covenants</u>

Motion to approve the Amendment and Termination of Declaration of Covenants, Conditions, Restrictions and Easements for Kavanagh Glenn Homeowners Association and authorize Mayor and City Clerk to execute.

## K. Minnesota Health Village Project No. 2019-21 Change Order No. 2

Motion to approve Change Order No. 2 to the Minnesota Health Village Utility & Street Improvement Project No. 2019-21 in the amount of \$130,420.25.

#### L. Sureties

Motion to approve the surety actions as identified on the Council Action Form.

#### **ADMINISTRATIVE ITEMS**

#### M. Data Practices Policy Update

Motion to approve amendments to the Maple Grove Data Practices Policy (MGDPA).

#### N. Renewal of License for Recycling and Transfer Stations

Motion to approve 2021-2022 Recycling and Transfer Station Licenses for Waste Management of Minnesota Inc. dba Waste Management of Maple Grove Transfer, 10633 89th Avenue North, Maple Grove, Minnesota; and Northern Metals LLC dba Northern Metal Recycling - Maple Grove, 9025 Zachary Lane N., Maple Grove, Minnesota subject to compliance with all licensing requirements in Maple Grove Code of Ordinances, Section 26-65, with said license to expire May 31, 2022.

#### O. 2021-2022 Refuse Hauler License Renewals

Motion to approve the following Refuse Haulers' License, subject to compliance with all licensing requirements as outlined in Chapter 26 of Maple Grove City Code, with said licenses to expire May 31, 2022.

Company Name	Number of Trucks
Ace Solid Waste Inc.	4
Allied Waste Services dba	
Republic Services Inc.	11
Aspen Waste Systems of	
Minnesota Inc.	5
Curbside Waste Inc.	1
Dick's Sanitation Service Inc.	3
Randy's Sanitation Inc.,	
a Republic Services Company	
dba Randy's Environmental Services	37
Walters Recycling and Refuse Inc.	4
Walz Brothers Hauling Inc. dba	
Walz Brothers Sanitation Inc.	4
Waste Management of Minnesota	
Inc. dba Waste Management	11

#### P. Commercial Kennel Licenses

Motion to approve a Commercial Kennel License for:

Adogo	7400 Kirkwood Ct.
Vet IQ.	9451 Dunkirk Ln.
Pet Smart	11200 Fountains Dr N.
Banfield Pet Hospital	11200 Fountains Dr N.

#### Q. Replace Video Surveillance Servers with Nutanix

Motion to approve the replacement of Pivot 3 video servers with a Nutanix server infrastructure. The total cost of replacement will be \$90,000.00 including 3 years of support and installation to be purchased from the Data Processing Replacement Fund.

## R. <u>Blue Line Extension Corridor Management Committee</u> Voting Member Letter

Motion for the Mayor and City Council to approve the letter (Attachment A) supporting the City of Maple Grove becoming a voting member of the Blue Line Extension Corridor Management.

#### **CLAIMS**

S. Motion to approve the claims as listed:

City Checks: \$1,881,927.71

Purchasing Card: \$20,602.35

Electronic Payments: \$10,958.84

Motion by Councilmember Leith, seconded by Councilmember Barnett, to approve the Consent Items as amended, removing item 3I (Cedar Island & Fish Lakes Ski Slalom Course). Upon call of the motion by Mayor Steffenson, there were five ayes and no nays. Motion carried.

Consideration of Items
Pulled from the Agenda

The following items were pulled from the Consent Agenda.

Regarding Item 3I (Cedar Island & Fish Lakes Ski Slalom Course), Councilmember Jaeger reported the Lake Quality Commission reviewed this matter and recommended approval of this activity.

Motion by Councilmember Jaeger, seconded by Councilmember Leith, to Motion to approve the 2021 permit for the Cedar Island Lake Homeowners Association and the Fish Lake Ski Club for a ski slalom course on Cedar Island and Fish Lakes. Upon call of the motion by Mayor

Steffenson, there were five ayes and no nays. Motion carried.

# Special Business

#### **Open Forum**

Mayor Steffenson reported former Mayor Bob Burlingame passed away last week after serving the community for many, many decades. He explained former Mayor Burlingame was a tremendous asset to the community. He sent his condolences to the entire Burlingame family on behalf of the City of Maple Grove. He explained a reviewal would be held on Tuesday, May 4, 2021 at Lord of Life from 1:00 p.m. to 4:00 p.m.

Amber Olsen, 9225 Ives Lane North, thanked the Council for their time and noted she has lived in Maple Grove for seven years. She explained she came before the Council two years ago with a very detailed presentation regarding backyard chickens. She indicated the Council never took action on the matter. Regardless of the inaction from the Council, she went ahead and built a coop on her property and purchased chickens with full support from her neighbors. She understood that one neighbor called the city and complained about her chickens. She noted Minneapolis, Edina, Eden Prairie, Osseo, St. Paul, and a number of other communities in the metro area all allow chickens. She was of the opinion that her chickens were much quieter than her neighbor's dogs. She commented further on the misinformation or issues concerning chickens. She stated she would gladly pay a permit fee to the city and noted there was a lot of community support for backyard chickens. She encouraged the Council to revisit this topic in order to allow Maple Grove residents to have backyard chickens.

Councilmember Hanson expressed concern with the fact Ms. Olsen had blatantly went against City Ordinance, and built a chicken coop and purchased chickens for her property. She explained this was damaging to Ms. Olsen's credibility. She stated this would make it hard for her to consider anything else Ms. Olsen has said. She indicated she recalled Ms. Olsen's presentation to the Council and believed it was informative. Ms. Olsen commented she understood she had taken action that went against City Ordinance. She stated she was acting as a conscientious objector and would like to get the ball rolling when it comes to backyard chickens.

Councilmember Hanson indicated this may not be the best place to start when the City Council was sworn to uphold the City Ordinances and laws.

Councilmember Barnett discussed how the previous presentation began a conversation with the Council that would lead to further conversations. She commented on the coyote problem in the city and noted some residents fear how this population would increase if chickens were allowed in backyards. She explained in the last four years there were a lot more people that have contacted her stating they were against chickens, than were offering support to backyard chickens. She indicated this led her to not support the city pursuing backyard chickens.

Ms. Olsen stated she had information on predators and most of this was fear based versus being information based. She commented on how many other cities in the metro area allow chickens.

Councilmember Barnett commented this may be the case, but indicated those communities may not have the coyote population that Maple Grove has. She discussed the amount of research she had conducted on this matter.

Councilmember Jaeger stated when she started with the city, she was told she was to serve the entire community and not just one interest or organization. She indicated this was how she has been managing her votes for the City of Maple Grove.

Ms. Olsen explained she respected this but requested the Council consider holding a community conversation. She questioned why Maple Grove was different from other surrounding communities that already allowed backyard chickens.

Mayor Steffenson suggested this item be discussed by the Council at a future worksession meeting.

Public comments regarding support of chickens were received online from the following:

• Jessica Barnes, 6805 Urbandale Lane N

- Tammy Carlson, 13324 Zenith Lane, Eden Prairie, MN
- Joe and Jocelyn Sweeney, 18029 83<sup>rd</sup> Avenue N
- Sarah Urban, 7672 Annapolis Lane N
- Alan and Deidre Tomczak, 6786 Polaris Lane N
- Tiffanie Stager, 9248 Ives Lane N
- Nancy Cullen, 6401 Parnell Ave, Edina, MN
- Jessica Williams, 9256 Ives Lane N
- Nancy North, 911 Penamint Court, Chanhassen, MN
- Teresa Truh, 50 Eastwind Drive, Manchester, NH
- Wendy Colburn, 704 Firestone Street NE, Palm Bay, FL
- Laura Hanstad, 16805 80<sup>th</sup> Place N

# Update on COVID-19 Response

Fire Chief/Emergency Management Director Bush provided the Council with an update on the city's response to COVID-19. He explained vaccination efforts were in full swing. He indicated the Hindu Temple in Maple Grove hosted a vaccination clinic last Wednesday and Saturday. He described how the vaccine worked to build an immune response in recipients, noting this was not a live virus vaccine. He stated he had a special appreciation in the messenger RNA health care technology. He discussed the number of confirmed COVID cases in Hennepin County and Maple Grove. He reported Minnesota has been a leader in getting vaccines into arms. He stated over 58% of Minnesotans have received at least one dose of the COVID vaccine, which was third nationally. He commented all Minnesotans aged 16 or older now qualified to receive the vaccine. It was noted the State of California was planning to fully reopen on June 15th. He further discussed the number of adults that typically receive the flu shot each year versus the number of people who have received the COVID vaccine.

Councilmember Jaeger asked if it was safe to hold the State Fair

this year. Fire Chief/Emergency Management Director Bush explained the State of Minnesota was rapidly approaching herd immunity with 60% of the population being vaccinated. He anticipated in the next couple of months there would be significant changes. He indicated people would have to begin making their own choices on how to socialize and the level of comfort they had in the public.

7:30 p.m. Public Hearing

Palisades at Nottingham 3<sup>rd</sup> Addition

Project No. 21-09

Resolution No. 21-052

Assistant City Engineer Hale requested the Council consider ordering improvements for the Palisades at Nottingham 3<sup>rd</sup> Addition. He discussed the improvements that were being proposed for this seven-unit single family development. The project costs were reviewed and staff recommended the Council order the project.

Motion by Councilmember Jaeger, seconded by Councilmember Barnett, to open the public hearing. Upon call of the motion by Mayor Steffenson, there were five ayes and no nays. Motion carried.

Mayor Steffenson opened the public hearing at 8:02 p.m. and asked if anyone would like to address this issue.

No public testimony was offered.

Motion by Councilmember Jaeger, seconded by Councilmember Barnett, to close the public hearing at 8:03 p.m. Upon call of the motion by Mayor Steffenson, there were five ayes and no nays. Motion carried.

Motion by Councilmember Jaeger, seconded by Mayor Steffenson, to approve adopting Resolution No. 21-052 ordering Palisades at Nottingham 3rd Addition Project No. 21-09, ordering plans and specifications, receiving surety, approving specifications, plans and authorizing advertisement for approving Developer's bids and Agreement, subject to final review by the City Attorney and Director of Public Works. Upon call of the motion by Mayor Steffenson, there were five ayes and no nays. Motion carried.

Community Development Items The Grove

15500 Grove Circle North

Planned Unit Development Non-Residential Development Stage Plan and Final Plat Associate Planner Corrow explained the applicant is requesting a development stage plan and final plat for the purpose of adding a 30,000 square foot fitness center to the inline retail section of The Grove development. The building is proposed to be constructed directly adjacent to the Slumberland building and will occupy a portion of the undeveloped strip of land in between there and the Haskell's building. Staff reported the inline retail area of The Grove was originally planned to provide a transition between smaller scale retail vendors and office uses identified as "The Village" and the large scale "box" retailers such as Target and Home Depot. The addition of a fitness center at the proposed location is consistent with the approved concept plan and The Grove development overall. The replatting of this lot separates a parcel from the existing parcel so that the corresponding tenant retains ownership, while the remaining property is intended to have multiple users as the retail area fills The architecture of the building was reviewed with the Council and it was noted the exterior design would be consistent with the surrounding buildings. Staff commented further on the request and explained the Planning Commission reviewed this matter at their April 26, 2021 meeting and recommended approval.

Councilmember Jaeger questioned if the color blue would be used in the signage area. Associate Planner Corrow explained this color would be permitted as part of the sign area.

Councilmember Jaeger recalled not allowing Best Buy or Blockbuster to use blue in their signs in The Grove.

Councilmember Jaeger asked how the stormwater was being treated. Associate Planner Corrow reported the stormwater would be treated in an infiltration pond that served the inline retail area. Assistant City Engineer Hale described the regional ponds were being planned for this area.

Mayor Steffenson asked if the city had to deal with the sign color issue this evening. Associate Planner Corrow reported the sign request would come to the city under a separate permit request. Further discussion ensued regarding the signs in The Grove. Community and Economic Development Director Hogeboom reported the plans were an architectural rendering and the actual logo may be different from the plans.

Councilmember Hanson asked if the applicant had agreed to the Arbor Committee's recommendations. Associate Planner Corrow explained the Arbor Committee recommended the soils used within the islands be reconsidered in order to better support the trees.

Mayor Steffenson recommended staff keep the sign backdrop color consistent with the surrounding uses.

Patrick Daly, Vice President of Real Estate Development with Ryan Companies, thanked staff for all of their help to get to this point. He discussed the history Ryan Companies had with the City of Maple Grove. He explained this was a great project for The Grove as it would bring a fitness tenant to the community.

Mayor Steffenson asked if the sign for Crunch Fitness would have a blue background. Tom Cloutier, owner and operator of Crunch Fitness, thanked the Council for considering his request. He noted the Crunch Fitness sign would have a blue background with white lettering.

Councilmember Jaeger questioned if all of the parking in yellow was for Crunch Fitness or was this shared parking. Mr. Daly explained the property had an operating agreement in place that allowed for cross parking amongst the retail users.

Councilmember Jaeger asked if the site had adequate parking. Mr. Daly reported the site was adequately parked.

Councilmember Hanson inquired if the applicant would consider increasing the size of the islands in order to better support trees and landscaping. Mr. Cloutier explained he was confident with the soil corrections that the trees will grow within the islands.

Councilmember Jaeger asked if the property would have any handicap parking spaces. Mr. Cloutier noted the parking lot would have five handicap parking spaces at the front of the building.

Motion by Councilmember Hanson, seconded by Councilmember Leith, to approve directing the City Attorney to draft a Planned Unit Development agreement and a Resolution approving The Grove 15500 Grove Circle

North PUD development stage plan and final plat, subject to:

- 1. The applicant addressing to the satisfaction of the city any remaining applicable comments contained in the memorandums from:
  - a. The Community & Economic Development Department dated April 12, 2021
  - b. The Water Resources Department dated April 9, 2021

The applicant shall acknowledge that Park Dedication requirements are based on staff review and recommendation to the Park and Recreation Board and their subsequent board action. Board meetings are held on the third Thursday of each month.

Upon call of the motion by Mayor Steffenson, there were five ayes and no nays. Motion carried.

Park 81 South and East Industrial Planned Unit Development Non-Residential Concept Stage Plan Amendment Development Stage Plan

Planning Manager Vickerman stated the applicant is requesting a PUD concept stage plan amendment to change the use of the Park 81 South lot from a 267,000 s.f. industrial building (and associated truck and car parking) to a truck access drive and 283-space trailer parking area. This truck access and trailer parking area would be accessory to the principle use of the Park 81 East building (currently under construction) to support the use of this building for a confidential tenant. It was noted the applicant is also requesting a PUD development stage plan for both the south and east lots to construct the truck access and trailer parking portion as well as to expand the parking lot on the east side of the Park 81 East building, including some expansion into city-owned property that is part of the city water supply well field. A small patio on the south side of the building is also proposed as part of this development stage plan. Staff commented further on the request noting the traffic trips that were anticipated to the site and explained the Planning Commission recommended approval of the request.

Councilmember Hanson stated she appreciated all of the traffic study information that was provided by staff. She understood traffic in this area was already burdensome at Highway 81 and Zachary Lane. She asked if the reduced access from 5 to 3 was a

concern and if this would spill more traffic onto Valley Forge. Planning Manager Vickerman stated he did not anticipate any more traffic would be using Valley Forge than was already proposed for this roadway.

Councilmember Hanson indicated she had concerns with how traffic would build up during peak hours at 89<sup>th</sup> and Zachary Lane.

Dan Salzer, Scannell Properties, thanked the Council for their time and consideration of his request. He explained Scannell Properties has been in the City of Maple Grove for the past seven years. He discussed the developments he had completed in the community and stated he looked forward to completing the proposed Park 81 South and East Industrial project.

Motion by Councilmember Jaeger, seconded by Councilmember Leith, to approve deny directing the City Attorney to draft a Planned Unit Development agreement and a Resolution approving Park 81 South and East I-PUD concept stage plan amendment and development stage plan subject to:

- 1. The applicant addressing to the satisfaction of the city any remaining applicable comments contained in the memorandums from:
  - a. The Community & Economic Development Department dated April 21, 2021
  - b. The Water Resources Engineer dated April 8, 2021

The applicant shall acknowledge that Park Dedication requirements are based on staff review and recommendation to the Park and Recreation Board and their subsequent board action. Board meetings are held on the third Thursday of each month.

Councilmember Hanson stated she had concerns with the additional traffic that would be generated from the proposed use and how this would impact the surrounding area.

Upon call of the motion by Mayor Steffenson, there were four ayes and one nay (Councilmember Hanson opposed).

#### Motion carried.

#### Evanswood PUD Concept Stage Plan

Motion by Councilmember Leith, seconded by Councilmember Hanson, to remove this item from the table. Upon call of the motion by Mayor Steffenson, there were five ayes and no nays. Motion carried.

Planning Manager Vickerman reported the applicant has submitted an alternative plan for the Evanswood proposal that responded to the concerns that were raised by the Council in previous meetings. He discussed the new plans noting the applicant was proposing to have 69 85-foot-wide single-family lots and 158 65-foot-wide lots. It was noted the original proposal had 358 single family lots. He explained a large open space area was still included in the plans, along with trail connections. He commented further on the proposed roadway He indicated the townhome portion of the alignment. development remained unchanged. Staff recommended this portion of the project be reguided from high density residential to medium density residential. In addition, staff recommended the trail connection be moved to the south. Otherwise, staff recommended approval of the proposal.

Councilmember Jaeger asked if the roundabout had been removed. Planning Manager Vickerman reported the roundabout was proposed for the intersection of 101<sup>st</sup> and Troy Lane. He noted this was part of the master plan and would come forward with a public improvement project. He commented the city would be building the roundabout and not the developer.

Councilmember Jaeger questioned if the school had been contacted regarding the roundabout. Planning Manager Vickerman explained he received feedback from the school district and they did not have any concerns regarding the roundabout.

Councilmember Leith thanked the applicant for getting rid of the 28, 45, and 50-foot lots. He believed this proposal was a great compromise.

Councilmember Jaeger questioned if the townhomes would have private streets. Planning Manager Vickerman reported this was the case. Councilmember Barnett thanked the applicant for moving to the larger sized single-family residential lots.

Mayor Steffenson agreed stating he would have preferred to see more 85-foot-wide lots. He suggested the townhome development be allowed to have three extra townhomes, given the amount of open space that was provided in the project. He explained he supported the townhome portion of the property being reguided to medium density.

Councilmember Hanson stated she supported this recommendation.

Ben Schmidt, The Excelsior Group, thanked the Council for their time. He explained he appreciated the comments from the Council. He discussed how this development would provide unique housing options for Maple Grove residents.

Councilmember Jaeger questioned what feedback the applicant has received from the watershed district. Mr. Schmidt stated he has not spoken to the watershed district just yet.

Motion by Councilmember Leith, seconded by Councilmember Barnett, to approve directing the City Attorney to draft Resolution approving the Evanswood PUD concept stage plan subject to:

- 1. The applicant addressing to the satisfaction of the City any remaining applicable comments contained in the memorandums from:
  - a. The Community & Economic Development Department dated April 27, 2021
  - b. The Fire Department dated January 8, 2021
  - c. The Water Resources Engineer, dated January 11, 2021
  - d. The Parks & Recreation Department, dated January 20, 2021

The applicant shall acknowledge that Park Dedication requirements are based on staff review and recommendation to the Park and Recreation Board and their subsequent board action. Board meetings are held on

the third Thursday of each month.

Upon call of the motion by Mayor Steffenson, there were five ayes and no nays. Motion carried.

Report On
Upcoming
Community
and Economic
Development
Items

Community and Economic Development Director Hogeboom updated the Council regarding the following:

• The Planning Commission would be meeting next on Monday, May 10, 2021 noting the group would be discussing the Arbor Lakes Business Park, a 169 unit senior development near the hospital and an amendment to the Village at Arbor Lakes Apartments.

Report on Upcoming Engineering Items Director of Public Works/City Engineer Ashfeld updated the Council regarding the following:

- The Engineering Department was working on receiving bids for the street reconstruction project.
- Staff discussed the sanitary sewer lining project the city would be completing this year, noting staff had pursued a grant from the Met Council in the amount of \$100,000 to assist with this project.
- Xcel Energy was working to bury power lines along Rice Lake Road.

Heidi Nelson, City Administrator Ms. Nelson explained that the Council has her Monday report if there are any questions. She reported the Minnesota Play Café would be holding a grand opening on Friday, May 7, 2021 at 2:00 p.m. She indicated the Council would be holding a worksession meeting prior to the City Council meeting on Monday, May 17, 2021. She then discussed a proposal staff had received from Primacy Strategy Group and the lobbying efforts they could provide to the City of Maple Grove.

Councilmember Hanson stated she was a bit concerned about the price for these services and recommended staff work to negotiated the price down. She indicated she wanted more proof as to the benefit of working with this organization.

Councilmember Leith reported Primacy Strategy Group was the same group as Lockridge Grindal. Ms. Nelson stated this was the case.

Councilmember Leith commented it would be nice to have more information about the successful work this organization has conducted.

Councilmember Barnett agreed and discussed how the needs of Maple Grove differed from the other communities in the I-94 Coalition.

# Items Added to the Agenda

Councilmember Barnett reported the Lions Club would be hosting a 5K, 10K and half marathon at the Maple Grove High School on Saturday, May 15, 2021.

Councilmember Jaeger encouraged residents to take advantage of the curb side pickup beginning on Monday, May 17, 2021.

Councilmember Jaeger stated the yard waste site was now open.

Councilmember Jaeger indicated the farmer's market would be held outdoors again on Thursday, May 13, 2021.

#### Adjournment

Motion by Councilmember Jaeger, seconded by Councilmember Barnett, to adjourn to the regular City Council meeting on May 17, 2021 at 7:30 p.m. Upon call of the motion by Mayor Steffenson, there were five ayes and no nays. Motion carried.

The meeting was adjourned at 9:03 p.m. by Mayor Steffenson.

Respectfully submitted,

Heidi Nelson City Administrator